



**TALBOT COUNTY**  
**MAJOR SITE PLAN REVIEW APPLICATION**

**OFFICE USE ONLY:**

**FILE NUMBER:** \_\_\_\_\_

**FEE PAID:** \_\_\_\_\_

**APPLICATION REC'D – DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**TAC DATE:** \_\_\_\_\_ **PC DATE:** \_\_\_\_\_

**PROJECT INFORMATION**

(1) **PROPERTY OWNER:** \_\_\_\_\_ **BUSINESS OWNER:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_  
**TELEPHONE #:** \_\_\_\_\_

(2) **PROJECT NAME:** \_\_\_\_\_

(3) **PROJECT ADDRESS:** \_\_\_\_\_

(4) **TAX MAP:** \_\_\_\_\_ **GRID:** \_\_\_\_\_ **PARCEL:** \_\_\_\_\_ **LOT:** \_\_\_\_\_

(5) **ZONING:** \_\_\_\_\_ **WITHIN A GATEWAY OVERLAY ZONE:** \_\_\_\_\_

(6) **PLAN PREPARED BY:**  
**COMPANY NAME:** \_\_\_\_\_  
**REPRESENTATIVE:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_

**PHONE NUMBER(S):** \_\_\_\_\_, \_\_\_\_\_

(7) **SEWER: COMMUNITY:** \_\_\_\_\_ **INDIVIDUAL:** \_\_\_\_\_

(8) **WATER: COMMUNITY:** \_\_\_\_\_ **INDIVIDUAL:** \_\_\_\_\_

(9) **LIST HISTORICAL SIGNIFICANCE/IMPACTS:** \_\_\_\_\_

(10) **CRITICAL AREA (circle):** Y / N

(11) **SQUARE FOOTAGE AND USE OF ALL EXISTING AND PROPOSED STRUCTURES:**  
**Square Footage:** \_\_\_\_\_ **Use:** \_\_\_\_\_ **Existing / Proposed**  
**Square Footage:** \_\_\_\_\_ **Use:** \_\_\_\_\_ **Existing / Proposed**  
**Square Footage:** \_\_\_\_\_ **Use:** \_\_\_\_\_ **Existing / Proposed**

(12) **# OF EMPLOYEES:** \_\_\_\_\_ **# OF SHIFTS:** \_\_\_\_\_ **HRS. OF OPERATION:** \_\_\_\_\_

(13) **SUMMARY OF PROPOSED PROJECT:** \_\_\_\_\_

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**REQUIREMENTS OF A MAJOR SITE PLAN REVIEW SUBMISSION:**

- \_\_\_\_\_ 1. Ten (10) paper copies of site plans represented at an appropriate size not to exceed 100 feet per inch. Applicant shall submit additional site plans upon request for review by municipalities as needed.
- \_\_\_\_\_ 2. Ten (10) copies of building elevations, if new construction is proposed.
- \_\_\_\_\_ 3. Ten (10) copies of existing and proposed floor plans.
- \_\_\_\_\_ 4. Application fee as determined by fee schedule adopted by the County Council.
- \_\_\_\_\_ 5. Four (4) copies of all approved and recorded deeds for the subject land.
- \_\_\_\_\_ 6. Four (4) copies of all recorded deeds of easements, covenants, and/or maintenance agreements pertaining to the subject lands.
- \_\_\_\_\_ 7. Completed checklist addressing all requirements for a Major Site Plan Review submittal.

Nonresidential structures, additions, or accessory structures exceeding 300 square feet of gross floor area require major site plan approval.

Agricultural uses and structures except for those as outlined in §190-92 B (4) and existing agricultural operations as defined and restricted by §190-92 B (4.1).

**APPLICANT FAILURE TO ADEQUATELY ADDRESS ALL APPLICATION AND CHECKLIST ITEMS AND THOSE SPECIFICATIONS IN ACCORDANCE WITH CHAPTER 190 OF THE TALBOT COUNTY CODE, MAY RESULT IN A PROJECT BEING CONSIDERED INCOMPLETE OR INACCURATE. ANY SUCH DEFICIENCIES MAY RESULT IN RETURN OF APPLICATION WITHOUT PROCEEDING THROUGH THE REVIEW PROCESS.**

**AS A MARYLAND REGISTERED DESIGN PROFESSIONAL/SURVEYOR I HEREBY CERTIFY THAT THIS APPLICATION AND ASSOCIATED PLAN(S) ARE TECHNICALLY CORRECT AND ACCURATE TO THE EXTENT NECESSARY FOR MEETING TALBOT COUNTY REQUIREMENTS FOR MAJOR SITE PLAN REVIEW SUBMISSION.**

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (Please Print)

**BUILDING PERMIT APPLICATIONS SHALL NOT BE SUBMITTED TO THE OFFICE OF PERMITS AND INSPECTIONS UNTIL FINAL SITE PLAN APPROVAL HAS BEEN GRANTED**